



Job Description for the Young Professional Legal Officer

Reporting directly to the General Counsel and Corporate Secretary, the Young Professional Legal Officer, in liaison with the Legal Department during the 12 months training, will be responsible for providing a wide range of legal services to ATI including but not limited to the following duties:

- Assist in the negotiation, drafting, vetting and interpretation of legal documents, agreements, treaties and conventions including but not limited to: the ATI Treaty and Articles of Association, Participation Agreements with Member States, Operational manuals, Memoranda of understanding with partners, Insurance contracts, and Re-insurance agreements for and on behalf of ATI;
- Assist in providing legal and technical advice to the Underwriting Department in drafting and negotiating proposed insurance policy wordings, insurance offer letters, loan agreements/documentation and other associated documents;
- Assist the Underwriters in providing advice on legal implications of all insurance contracts and underlying commercial transactions;
- Assist current and prospective Member States in drafting, negotiating and concluding various agreements with ATI and donors including (but not limited to) the World Bank and the African Development Bank;
- Assist in liaising and coordinating with legal departments of member states, development financial institutions and other key partners;
- Assist in interpreting issues related to staff contracts, partnership agreements and all other contracts to which ATI is a party;
- Undertake research work in the area of law reform and development;
- Assist the Human Resources Department in managing legal aspects related to staff and employment issues;
- Assist in liaising and coordinating with ATI's external legal advisors;
- Maintain current knowledge of relevant laws of ATI member countries;
- Assist in claims handling and determination; and
- Other duties that may be assigned from time to time.

Qualifications & Skills

- Be a citizen of a [member country of ATI](#)
- Be 35 years of age or younger by December 2021
- Master's degree or equivalent in law that is relevant to the business of ATI, with outstanding academic credentials
- Bachelor's degree in law that is relevant to the business of ATI, with outstanding academic credentials
- Be a practicing lawyer in a jurisdiction applying common English law or French law or both
- Have practical knowledge in insurance or banking or international public law
- Have at least a minimum of three (3) years of relevant full time professional experience in the areas that are relevant to the business of ATI
- Demonstrable passion for Africa's Development and Regional Integration
- Possess strong analytical skills and excellent interpersonal skills
- Be proficient in ATI's working languages, either English and/or French.